

## **Automotive Technology Classroom Rules**

1. Students must follow all rules of the Hazleton Area School District.
2. Students must be on time and prepared for class. Including but not limited to safety glasses and notebook.
3. Absolutely **NO** horseplay will be tolerated in the classroom or shop area.
4. Students must not abuse tools/equipment and return them to their proper location after use.
5. Do not operate equipment until you have received proper training **AND** permission from the instructor.
6. Students must respect towards the instructor and other students at all times.
7. Foul language, excessive loud talking, and distracting students will not be tolerated.
8. Students are responsible for cleaning their individual work area at the end of each class.

## **AUTO TECH SHOP SAFETY RULES**

1. “Innocent” fooling around, running, fighting or throwing things can have disastrous results in a shop or anywhere around tools. **NO HORSEPLAY ALLOWED!!!**
2. Each machine has specific procedures for start up, operation and shut down, learn, and follow them.

3. Bystander injuries are common. **Wear eye protection** whenever you are around potentially dangerous activities.
4. Remove rings, watches, and jewelry before beginning work. No loose clothing. Long hair must be secured with a hat or hair net.
5. A major cause of accidents is a disorderly and messy work place. Keep your work area clean.
6. Clean up any spilled fluids immediately. Oil/Antifreeze can be very slippery on the shop floor.
7. Personal protective equipment can't always keep you from harm. Following safe operating procedures and knowing safety principals are essential.